

Decision Title:

Retrofit Advice Programme – Short-term Contract Extensions

Is this decision Key or Non-key?

Non-Key

Is this decision subject to Call-in?

No

Decision:

Non-confidential decision:

The Chief Executive, in agreement with the Director of Finance and Investment and the Monitoring Officer and in consultation with the Mayor and the relevant Cabinet Member, approves the variation of contract and the additional allocation of £175,155 of Investment Funding and £131,368 of UKSPF Transition Funding for the extension of the Domestic Retrofit programme for four months from April to July 2025 to allow for procurement of a longer-term retrofit advice service in line with the delegations agreed by Cabinet on 30 July 2024 and 28 January 2025.

Delegation:

Decision C24/7/24 of Cabinet meeting held on 30 July 2024 - North East CA Cabinet delegated authority to the Chief Executive to progress subsequent business cases and make investment decisions associated with the activity described within the Strategic Portfolio Plans, in consultation with the Mayor and relevant Portfolio Holder, subject to the thresholds which are included within the adopted Single Assurance Framework. This included the following: 'Investment approvals up to £500k are to be approved by the Chief Executive, in consultation with the Section 73 Officer and Monitoring Officer, under the Cabinet approved delegated authority.'

Decision 65/01/25 2025- 26 B (15) of Cabinet meeting held on 28 January 2025, Cabinet authorised 'the Chief Executive, in consultation with the Director of Finance and Investment, Monitoring Officer and relevant Cabinet Member to approve project applications and contracts brought forward through the approved Made Smarter, UK SPF and Economic Inactivity Trailblazer Delivery Plans, in line with the North East Single Assurance Framework'.

Consultation:

Cabinet Member:	Yes
Monitoring Officer:	Yes
Director of Finance and Investment:	Yes

Name and Title of the Decision-Maker:

Dr Henry Kippin, Chief Executive, North East Combined Authority

Contact Officer:

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Laura Hood

Programme Manager

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Signature (Decision-Maker)

Date of signing 5 March 2025

A handwritten signature in blue ink, appearing to read 'Laura Hood', written over the printed name.